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ANNEX

**ANNEX**

**to the Commission Implementing Decision**

**establishing the list of supporting documents to be submitted by applicants in  
Mauritania for short-stay visas**

## Annex

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#### **List of supporting documents to be submitted by applicants in Mauritania for short- stay visas**

#### **I. General requirements**

##### **1. Travel arrangements**

- a) Round trip ticket(s) booking or reservation.
- b) Proof of accommodation, such as
  - hotel reservation(s);
  - letter of invitation by a host (specifying the relationship to the applicant), which includes the address of stay; or
  - proof of private accommodation using the form as per national legislation of the country of destination, if applicable;
  - a tenancy agreement or a certificate of ownership, if applicable.

##### **2. Proof of financial means**

- a) Bank statements for the last three months (and, if the bank account is not in the name of the applicant, proof of relationship between account holder and applicant, such as chamber of commerce registration, proof of direct family relationship up to the second degree (i.e. grandfather-grandson, brothers, etc.) between account holder and applicant).
- b) Salary slips for the last three months.
- c) Any other proof of income (such as pension statements, tax return, certificate of ownership).
- d) Proof of sponsorship by inviting person/organisation, using the form as per the national legislation of the country of destination, if applicable.

##### **3. Proof of ties in Mauritania**

Documents such as:

- employment letter;
- work contract;

- proof of current business;
- company bank account;
- university or school certificate;
- certificate of property ownership.

#### **4. Minors not travelling with both parents:**

- a) birth certificate of the minor and copy of the passports of the parent(s) or legal custodian;
- b) notarised consent of the non-traveling parent(s) or proof of sole custody of the traveling parent or legal custodian.

#### **5. Non-Mauritanian nationals residing in Mauritania:**

Valid residence permit for Mauritania (valid at least 3 months after the return).

## **II. Supporting documents to be submitted depending on travel purpose**

### **1. Tourism**

- confirmation of booking of an organised trip, or
- other appropriate document indicating the envisaged travel plans (such as reservation(s) and ticket(s) to attend event(s) at the destination(s)), or
- a detailed travel plan presented in writing by the applicant.

### **2. Visiting family or friends**

- Signed invitation from host, and if applicable, proof of sponsorship/financial solvency by the person inviting the applicant, as per national legislation of the country of destination.
- Copy of identity document/passport of the host, and residence permit in the country of destination, if relevant.
- Documentation (marriage certificate, birth certificate) proving the relationship with the family member inviting the applicant.

### **3. Business**

- a) Information to be provided by the inviting company / organisation / public agency: an official invitation, stamped and signed and containing the following information:

- the full address of the company / organisation and name of a contact person;
  - name and position of the countersigning officer;
  - purpose and duration of the visit;
  - person or entity who will bear the applicant's travel and subsistence expenses, if the cost will be covered by the inviting company/organisation.
- b) Information to be provided by the sending company:
- for business owners: proof of current business relations such as invoices, customs documents;
  - for employees travelling on behalf of the company: employment letter, specifying the purpose of the trip and person or entity, who will bear (and, if applicable, guarantee) the applicant's travel and subsistence expenses.
- c) If applicable, tickets for exhibitions/fairs, trainings.

#### **4. Medical treatment**

- a) Official letter by medical institution or physician in the country of destination containing the following information:
- confirmation of the date and location of the appointment;
  - name and phone number of a contact person in the medical institution able to provide information on the applicant;
  - type and duration of treatment to be provided;
  - estimated costs of treatment to be provided.
- b) Statement by a medical institution or physician in Mauritania stating the kind of medical treatment or examination needed, justifying the reason(s) for the treatment in the country of destination.
- c) Confirmation of advance payment for the medical treatment, based on the quote issued by the medical institution of the country of destination or any other proof of financial arrangements made (e.g. certificate of coverage by a credible and reliable organization (prior agreement of coverage by the local fund in the event of a social security agreement)).
- d) Sworn statement from the visa applicant agreeing to pay any unforeseen additional medical expenses.

#### **5. Other travel purposes (e.g., sports, cultural events, short-term study or training)**

Documents proving the purpose of travel .

**6. Airport transit, if applicable**

- a) Valid entry permit, e.g. visa for the country of next or final destination.
- b) Proof of arrangements made for onward journey, such as copy of onward ticket or reservation, and plausible explanation of itinerary.'